

# Vinopal Title and Abstract

1030 Regis Court, Eau Claire, WI 54701

Phone (715)831-0880 Fax (715)831-0882

Email: [orders@vinopaltitle.com](mailto:orders@vinopaltitle.com) Website: [www.vinopaltitle.com](http://www.vinopaltitle.com)

212 S. Main Street, Rice Lake, WI 54868

Phone (715)736-4882 Fax (715)736-7474

Email: [vtaricelake@vinopaltitle.com](mailto:vtaricelake@vinopaltitle.com) Website: [www.vinopaltitle.com](http://www.vinopaltitle.com)

Ordered by: \_\_\_\_\_ at \_\_\_\_\_

Date Ordered: \_\_\_\_\_ Date Needed By: \_\_\_\_\_ Estimated Closing Date: \_\_\_\_\_

\_\_\_\_\_ Purchase \_\_\_\_\_ Refinance \_\_\_\_\_ Construction \_\_\_\_\_ 2<sup>nd</sup> Mortgage

## WORK BEING ORDERED

\_\_\_\_\_ TITLE INSURANCE \_\_\_\_\_ DEED (please fill out a deed order form below)  
\_\_\_\_\_ JUNIOR LIEN POLICY \_\_\_\_\_ REALTOR CLOSING STATEMENT  
\_\_\_\_\_ LETTER REPORT \_\_\_\_\_ ABSTRACT UPDATE  
\_\_\_\_\_ OTHER: \_\_\_\_\_

Listing Agent Commission: \$ \_\_\_\_\_ Selling Agent Commission: \$ \_\_\_\_\_ Processing Fee: \$ \_\_\_\_\_  
*Need copy of Offer, Counter, & Addendums & Title Work (if Vinopal Title is not doing it)*

## GENERAL INFORMATION

PROPERTY ADDRESS: \_\_\_\_\_  
COUNTY PROPERTY IS LOCATED IN: \_\_\_\_\_  
SELLER/OWNER NAMES(S): \_\_\_\_\_  
BUYER NAME(S): \_\_\_\_\_  
**BUYER(S) LENDER or CASH:** \_\_\_\_\_ Contact Person & Phone: \_\_\_\_\_  
**LISTING REALTOR:** \_\_\_\_\_ @ \_\_\_\_\_  
Listing Realtors Email: \_\_\_\_\_ Selling Realtors Email: \_\_\_\_\_  
**SELLING REALTOR :** \_\_\_\_\_ @ \_\_\_\_\_ Phone # \_\_\_\_\_  
**PURCHASE PRICE:** \$ \_\_\_\_\_ **LOAN AMOUNT:** \$ \_\_\_\_\_  
ENDORSEMENTS NEEDED: \_\_\_\_\_ Comprehensive \_\_\_\_\_ Location \_\_\_\_\_ Environmental \_\_\_\_\_ ARM  
PREVIOUS TITLE TO WORK FROM: \_\_\_\_\_ Existing Title Policy Attached  
\_\_\_\_\_ Abstract Enclosed (Surrender for credit? YES/NO)  
\_\_\_\_\_ Other: VINOPAL FILE # \_\_\_\_\_

## DEED ORDER FORM (if we are doing deed, please file this out)

**SELLERS** Social Security # \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Address (After Closing): \_\_\_\_\_  
Email address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
**Is the property being sold the seller's homestead? YES/NO**

**BUYERS:** Social Security # \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
How did the buyers want to hold title?: hwsmp/single person/joint tenants/tenants in common/other  
Address (After Closing): \_\_\_\_\_  
(Current mailing address): \_\_\_\_\_  
Email address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### WHAT WILL THIS PROPERTY BE TO THE BUYER(S)?

\_\_\_\_\_ Primary Residence \_\_\_\_\_ Vacation Home \_\_\_\_\_  
\_\_\_\_\_ Commercial/Manufacturing? What kind of business? \_\_\_\_\_  
\_\_\_\_\_ Rental Property: How many units: \_\_\_\_\_  
Will it be **SUBJECT TO WEATHERIZATION? YES/NO**, If no why not? \_\_\_\_\_

**LOT SIZE/ACRES:** \_\_\_\_\_ **LAND ONLY/LAND & BUILDINGS/CONDO/OTHER:** \_\_\_\_\_

**ARE SELLERS & BUYER RELATED? NO/YES**, How? \_\_\_\_\_